

Policy	Mobile Phone Policy			
Approval Date:	August 2024	Next review:	August 2025	
Review Cycle:	1 Year			
Scope	Whole Group	<input type="checkbox"/>	Whole School	<input checked="" type="checkbox"/>
	International Primary	<input type="checkbox"/>	National Primary	<input type="checkbox"/>
	International Secondary	<input type="checkbox"/>	National Secondary	<input type="checkbox"/>
Ownership:	SLT	Approved by:	SLT	

School Mobile Phone Policy

For Students:

- Usage Hours: Phones are strictly not allowed between the hours of 07:30-15:00.
- School telephones are available for the students to use.
- Restrictions: Students are not allowed to use their mobile devices to:
 - Access private email accounts
 - Send messages
 - Use YouTube, Twitter, SnapChat, Threads, TikTok, or any other social media application
 - Play mobile games
 - Browse websites
 - Take pictures of other members of the community without their express permission.
- After 15:00, students may use their mobile phones to contact parents, guardians, or personal transporters via phone call/SMS/WhatsApp only.

Consequences for students:

- First Instance: If a student is caught misusing their mobile device, it will be confiscated and handed into the reception for the student to collect after school.
- Second Instance: Parents will be required to collect the phone from the reception.
- Third Instance: Parents will be called in to discuss the matter further with Pastoral leads.

For Teachers:

- Classroom Use: Phones should only be used for emergencies when in the classroom.
- Photography: Mobile phones should only be used to take pictures of impactful learning events. Photos should be transferred to a school device as soon as possible and deleted from the personal device.

For Parents:

- Parents are encouraged not to use their phones on campus to support our students.

Pictures:

- No one should use their mobile phone to take photos of students or other members of the community without their express permission.